

*file*

MINUTES OF THE  
BOARD OF DIRECTORS MONTHLY MEETING  
OF  
LEA COUNTY WOMEN'S NETWORK  
April 12, 2010

The monthly meeting of the Board of Directors for the Lea County Women's Network was held on Monday, April 12, at 12:00 noon.

2010 BOARD MEMBERS PRESENT: Cortney Whitley, Anita Braun, Dee Dutton, Marianne Westbrook, Lynda Lakin, Corinne DiBlasi, Charlotte Smith, Sharon Clark (wasn't there), Mary Jane Ward, Sheryl Reid.

2010 BOARD MEMBERS ABSENT: Kyle Shepard, Louise Hudson. *✓*

2010 CHAIRS PRESENT: Shirley Steinfath.

2010 CHAIRS ABSENT: Mikal Fonseca, Louise Hudson, Sharon Clark, Carol Crossland, Luanne North.

Meeting was called to order by President Cortney Whitley at 12:07 pm. A quorum was present.

Agenda: The agenda was adopted on a motion by Marianne and a second by Lynda. Motion carried.

Minutes: The minutes of the previous month's meeting of January, 2010, were reviewed. A motion was made to approve the minutes by Corinne and seconded by Dee. Motion carried.

The minutes of the previous month's meeting of March, 2010, were reviewed. A motion was made to approve the minutes by Corinne and seconded by Mary Jane. Motion carried.

President Elect: Anita Braun had no report

1<sup>st</sup> VP - Membership/Banquet: Dee Dutton reported there are 47 members and 5 honorary members. Membership is growing.

2<sup>nd</sup> VP - Programs/Speakers: Mary Jane Ward had no report.

3<sup>rd</sup> VP - Public Relations: Sheryl Reid announced she has brochure holders for the networking table. She announced that the first invited guest to the luncheons, Dr. Sharon Jenkins at NMJC, has offered to provide a workshop on technology. Next week she has an appointment to get us into the LES/~~UTES~~ newsletter.

*ETAS*

*URENCO*

Secretary: Marianne Westbrook indicated she will likely need assistance taking minutes at this month's membership meeting due to conflict with a faculty meeting. Charlotte Smith agreed to do the minutes.

#### Treasurer's Report:

- Cortney distributed a report and shared financial statements ending 3/31/10 and a budget. A motion was made to approve the treasurer's report by Marianne and seconded by Corinne. Motion carried.
- The Club Runner bill is \$419.40, \$50 more than in the past. Anita motioned to pay the bill, seconded by Corinne. Motion carried.
- Kyle developed a 2010 budget based on recent years of expenses and income. Charlotte suggested having a line item for website sponsorship. Anita announced that Albertson's has told her that her organization will be discontinuing their program from which we get mentor funds. Anita recommended we apply for a grant from Wal-Mart. Mary Jane agreed to look into that. Anita suggested adding a line item for name tags under expenses. There is no line item for office expenses since Maddox donates these.
- Cortney will provide the discussed information to Kyle.

Website Coordinator: Lynda Lakin announced she has asked each member to make up a bio. She will send out another reminder to membership. It was agreed that the deadline for Bulletin information should be to Lynda by the Wednesday before the monthly membership meeting.

Mentoring Director: Louise Hudson was absent.

#### Scholarship Director:

- Corinne DiBlasi announced having received two scholarship applications. We need to be reminding others of the scholarship. It was suggested that Corinne notify Mr. Riley, school counselor, at the high school by calling 433-0200. Corinne should also call Tatum, Eunice, and Jal high schools.
- Cortney announced that there were to be two recipients to attend the March Membership Meeting and did not attend. The plan is to specify that the recipient must attend in March or April in the Spring and October or November in the fall. Scholarships will not be renewed if they do not attend.

#### Electronic Communications:

- Charlotte Smith reminded those present to be sure to let her know if there is a problem. If anyone contacts Club Runner Support, please copy her on that correspondence to keep her in the loop.
- If there is anything anyone wants to have added, please notify Charlotte.
- Corinne suggested an article on Scholarships, which she will produce for the home page. Charlotte can add direct links to NMCJ and USW websites in the scholarships area.
- Sponsors will be placed accordingly: \$100 for the front page and \$50 for secondary pages.

Past President: Sharon Clark was absent.

#### Committee Reports:

- Finance: Carol Crossland was absent.
- Guest Relations: Shirley Steinfath has no report.
- Health/Wellness: Louise Hudson was absent.
- Fundraising: Mikal Fonseca was absent.

- Fundraiser is in about 2½ weeks. There is a problem that there has been little money turned in for the number of people who have purchased tickets. We have \$1400 worth of scholarship sponsorships thus far to cover wine and glasses. Cortney got 98 bottles of wine, whereas in the past we only purchased 30 bottles.
  - In order to know who has purchased their glass or is just holding their glass, Cortney purchased "wine glass labels."
  - Tickets provide four tastes of wine. For a donation, people will be able to purchase a glass or bottle of wine.
  - There will be a separate table for those who want to purchase a glass.
  - There are pages of donated items on the web site.
  - We need newspapers and bags for packaging sold bottles of wine.
- 
- By-Laws: Sharon Clark was absent.
  - Professional Development: Luanne North was absent. Since Cortney has had no response from Luanne, she is trying to find a different way to contact her, as her email address may not be correct.

Old Business:

- There was no old business.

New Business:

- We have some nominations to invite to lunch. It was decided to only have one person this month (Lesley Blake) on a motion by Marianne and a second by Dee.
- Relay For Life has an activity on June 4 and 5. It will be announced to the members on Friday to determine who would attend.
- NMSU sent a notice about the 75<sup>th</sup> anniversary of the Lea County Fair and Rodeo. They would like LCWN to have a Community Booth at the fair, not staffed, where people can look and read information about the organization. Sheryl Reid agreed to oversee coordination of this activity.

Other Business:

- The next membership luncheon will be Friday, April 16<sup>th</sup>.
- The next board meeting will be held on Monday, May 10<sup>th</sup>.

Adjournment: There being no further business, the meeting was adjourned at 1:20 p.m.

Signature on file